


## SHELBYVILLE FIRE & RESCUE STANDARD OPERATING PROCEDURES

	<b>SECTION: General</b> <b>SUBJECT: Residency Policy</b>	S.O.P: 103.06
		PAGE: 1 of 1
	<b>Approved By:</b>	<b>Effective Date:</b> December 1, 2012  <b>Revision Date:</b>

***Purpose:***

To inform all members of the SFD's residency policy and to establish a means for keeping the Fire Department informed to its members phone numbers and addresses for recall purposes.

***Policy:***

1. There are no restrictions as to where any member of the Fire Department may establish residence.
2. The Fire Department shall be kept informed of each member's current address and phone number. Any changes in address or phone number shall be reported to the department within 24 hours.
3. Fire Department members are required to maintain a telephone at their place of residence and/or cell phone. The Department shall be kept informed of member's current phone number.
4. All fire department members are subject to recall for emergencies and to cover for sickness or other absences regardless of location of residence.