


SHELBYVILLE FIRE & RESCUE STANDARD OPERATING PROCEDURES

	SECTION: Membership SUBJECT: Confined Personal	S.O.P: 102.12
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	Approved By:	Effective Date: December 1, 2012 Revision Date:

Purpose:

To provide positive reinforcement to personnel confined due to illness or injury.

Procedure:

1. Make a personal visit at least once per week if possible.
2. Make phone contact during the week when you are unable to visit.
3. Assist, if necessary, to assure the family's needs are taking care of.
 - a. Transportation to and from doctor's office or hospital.
 - b. Pick up medications.
 - c. Bring paycheck or other job related information by their location.
 - d. Acquire assistance for work around the house if necessary.