


SHELBYVILLE FIRE & RESCUE STANDARD OPERATING PROCEDURES

	SECTION: Communication	S.O.P: 105.02
	SUBJECT: Personal Radios & Pagers	PAGE: 1 of 1
Approved By:	Effective Date: December 1, 2012	
	Revision Date:	

Purpose:

This policy outlines the responsibility of members in regards to portable radios and pagers.

Procedure:

1. Once a recruit has completed the department basic training course he/she will be given a radio/pager and allowed to respond to alarms.
2. All members must sign a letter of receipt from the Communications Officer to verify receipt of a department radios and or pagers.
3. Each member is held responsible for his/her assigned radio/pager equipment. If a member is negligent in causing damage to their radio/pager, he/she may be required to pay to replace that equipment.
4. Any lost or damaged radio equipment must be reported to the Communications Officer within 24 hours of the incident.