


SHELBYVILLE FIRE & RESCUE STANDARD OPERATING PROCEDURES

	SECTION: Safety	S.O.P: 104.08
	SUBJECT: Medical Condition & Injury Report	PAGE: 1 of 1
	Approved By:	Effective Date: December 1, 2012
		Revision Date:

Purpose:

During performing fire suppression activities, members could experience injuries or other medical conditions. The following policy describes what needs to be done in these cases.

Procedure:

I. Members Responsibilities

The medical condition and injury report is to be filled out on all incidents of injury, medical conditions and incapacitating illnesses by both paid and volunteer personnel.

II. When Applicable

- All firefighters must fill out the form on all off duty sickness and injury and a letter submitted to the Chief, for further explanation where applicable.

III. Approved Filing

- The form is to be filled out by a Chief Officer or an individual designated by the Chief. The form must be dated and signed by the affected member.

IV. Time Frame

- All firefighters are required to have the form filled out and submitted within 24 hours of an incident or diagnosis of the condition. If injuries are not reported in the specified time, the involved member may be denied claims for benefits should the need arise.

V. Doctor's Release

- All firefighters shall submit a Dr's certificate of release before returning to duty.