

SHELBYVILLE FIRE & RESCUE STANDARD OPERATING PROCEDURES

	SECTION: Safety	S.O.P: 104.02
	SUBJECT: Emergency Evacuation Procedure	PAGE: 1 of 1
	Approved By:	Effective Date: December 1, 2012
		Revision Date:

Purpose:

To insure all personnel are familiar with and practice emergency evacuation procedures.

To have an emergency evacuation plan established so all members will act accordingly in the event an emergency arises and so all members will be accounted for.

Procedure:

I. Issuing Emergency Evacuation:

1. In the event that a special hazard exists that puts or may put emergency personnel in danger (roof/floor collapse, loss of water, etc.) emergency evacuation procedures should be put into effect.
2. All recognized hazards should be transmitted to the IC immediately.
3. IC will notify Central Dispatch to activate the Emergency Evacuation tone over the repeater channel, and they may give a message that they shall repeat after the tone. The Fire Chief and the Asst. Chief may have this tone programmed into their portable radio or their mobile radio in the command units.
4. The IC shall broadcast on the repeater channel the following "This is the Incident Commander issuing an emergency evacuation order to all crews, all vehicles sound emergency evacuation."
5. Upon hearing the order, all engineers will sound the vehicles air horns with a solid 20 second blast, rest 15 seconds and another solid 20 second blast

II. Personal Accountability after Evacuation:

1. If an Accountability Officer has not been designated, the engineer will then personally hold on to the vehicle accountability ring to account for all personnel.
2. All personnel upon hearing the evacuation order shall terminate their operations and leave the area with their crew and report back to their vehicle. A personal accountability Report (PAR) will be given to the IC.
3. Those members who did not respond with a company shall report to where their TAG was kept.

III. Managing the Rescue of Missing Personnel:

1. In the event of Missing personnel, the IC will coordinate all search and rescue actions.
2. Due to the stress of fellow firefighters missing, mutual aid companies should be called in to assist in all phases of the operation.

Reference: NFPA 1500 Chapter 6-3.2